

INSPIRING WORLD-CLASS
TEACHING PROFESSIONALISM



The General Teaching Council for Scotland Registration Rules

[xxx] 2022

These Rules are available in alternative formats on request

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1 General

1.1 Introduction

- 1.1.1 These Rules may be referred to as the General Teaching Council for Scotland Registration Rules 2022 (the Rules) and will come into force on [xxx] 2022.
- 1.1.2 These Rules are made by the General Teaching Council for Scotland (GTC Scotland) in accordance with The Public Services Reform (General Teaching Council for Scotland) Order 2011 and its statutory function to establish and keep a Register (the Register) of those persons Registered with it as teachers (the Registrants) and its statutory duty to maintain and develop the professional standards of its Registrants. The Register of teachers is the sole GTC Scotland Register.
- 1.1.3 The General Teaching Council for Scotland Registration and Standards Rules put in place in 2015 (and all previous or other versions) are revoked and replaced by these Rules.

1.2 Interpretation

1.2.1 In these Rules, unless the context otherwise requires:

- ❖ “appeal” means an appeal made to the Court of Session against a decision made by GTC Scotland.
- ❖ “application” means an application for registration with GTC Scotland and “applicant” will be construed accordingly.
- ❖ “days” means calendar days.
- ❖ “educational establishment” has the same meaning as in the Order.
- ❖ “Fee Policy” means the document published by GTC Scotland that sets out how the GTC Scotland registration fee is set, reviewed and amended.
- ❖ “Fitness to Teach Panel” has the same meaning as “Panel” in the Fitness to Teach Rules.
- ❖ “Fitness to Teach Rules” means the GTC Scotland Fitness to Teach Rules that set out the procedure followed when GTC Scotland investigates and determines the fitness to teach of Registrants and applicants.
- ❖ “Framework for Additional Registration” means the document published by GTC Scotland that sets out the criteria for Registrants to add further categories of registration.
- ❖ “Guidelines for Accreditation of Initial Teacher Education Programmes in Scotland” means the document published by GTC Scotland that sets out the required content, nature and duration of initial teacher education programmes in Scotland that lead to a recognised primary education or secondary education teaching qualification.
- ❖ “impairment of fitness to teach” (and any related expression) has the same meaning as in the Fitness to Teach Rules.
- ❖ “Memorandum on Entry Requirements to Programmes of Initial Teacher Education in Scotland” means the document published by GTC Scotland that sets out minimum entry requirements for initial teacher education programmes in Scotland that lead to a recognised primary education or secondary education teaching qualification.

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- ❖ “Order” means The Public Services Reform (General Teaching Council for Scotland) Order 2011.
 - ❖ ”Policy Statement: Professional Update” means the document published by GTC Scotland that sets out guidance on Professional Update for Registrants.
 - ❖ “Provisional Registration and Probationary Service Policy” means the document published by GTC Scotland that sets out the content, nature, duration and requirements more generally applicable to, the probationary service required of provisional Registrants.
 - ❖ “Professional Update” means the system of ongoing professional learning and professional review and development required of Registrants.
 - ❖ “Protection of Vulnerable Groups (PVG) Scheme” has the meaning set out in the Protection of Vulnerable Groups (Scotland) Act 2007 and the Disclosure (Scotland) Act 2020.
 - ❖ “Protection of Vulnerable Groups (PVG) Scheme Record” has the meaning set out in the Protection of Vulnerable Groups (Scotland) Act 2007 and the Disclosure (Scotland) Act 2020.
 - ❖ “recognised headship qualification” means a Scottish qualification for headship accredited by GTC Scotland;
 - ❖ “recognised teaching qualification” means a teaching qualification obtained in Scotland that has been either: (a) awarded following successful completion of a GTC Scotland accredited initial teacher education programme in the school teacher context; or (b) awarded following successful completion of a programme recognised by Scottish Ministers under Article 30 of the Order in the further education teacher context.
 - ❖ “Registrant” means a Teacher who is included in the GTC Scotland Register of Teachers and “registered” will be construed accordingly.
 - ❖ “SCQF” means the Scottish Credit and Qualifications Framework published by the Scottish Credit and Qualifications Framework Partnership.
 - ❖ “Professional Standard for Headship” means the professional actions set out within The Standard for Headship published by GTC Scotland that a teacher must demonstrate in order to be awarded the Standard for Headship.
 - ❖ “Professional Standard for Full Registration” means the professional standard published by GTC Scotland that sets the professional competences that a teacher must demonstrate and maintain in order to be fully registered in the primary education and secondary subject education categories of registration.
 - ❖ “subsequent registration application” means an application made by an applicant subsequent to a Fitness to Teach Panel having directed either that (i) their name be removed from the Register; or (ii) a registration application made by him/her be refused.
 - ❖ “Teacher” has the same meaning as in the Order.
 - ❖ “UK ENIC” means the United Kingdom National Information Centre for the recognition and evaluation of international qualifications and skills.
 - ❖ “unfit to teach” has the same meaning as in the Order.
 - ❖ “validated teaching qualification” means a further education teaching qualification obtained in Scotland that has been validated by GTC Scotland as warranting registration with reference to Article 17(b) of the Order.

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- ❖ Any reference to legislation, rules, standards, processes, publications, policies, schemes, frameworks, panels, or committees (or similar) will be construed as a reference to such legislation, rule, standard, process, publication, policy, scheme, framework, panel, or committee (or similar) as it may be supplemented, amended, substituted, re-named or replaced from time to time.
 - ❖ Any reference to (a) a numbered rule or Part refers to the rule or Part bearing that number in these Rules; (b) a numbered schedule refers to a schedule bearing that number in these Rules, and (c) a numbered paragraph refers to the paragraph bearing that number in these Rules.
 - ❖ Any reference to a committee, sub-committee or set of rules means the relevant GTC Scotland committee, sub-committee or set of rules.
 - ❖ Headings set out in these Rules will not affect the interpretation of the Rules themselves.

1.2.2 These Rules will be construed and applied in accordance with the Order and GTC Scotland's obligations under the Human Rights Act 1998, the Data Protection Act 2018, UK General Data Protection Regulation (implemented by the Data Protection, Privacy and Electronic Communications (Amendments etc) (EU Exit) Regulations 2019) (UK GDPR) and the Equality Act 2010 together with any other relevant legislation that may be enacted from time to time.

1.3 Application of these Rules

1.3.1 These Rules will apply to any application or case still awaiting determination after they come into effect.

1.3.2 GTC Scotland may relieve any party from the consequences of a failure to comply with a provision in these Rules where there is just cause to do so (for example, where it is shown to be due to a mistake or oversight) on such conditions, if any, as GTC Scotland thinks fit. In no event will this, or any delay or neglect in GTC Scotland enforcing (in whole or in part) any provision of these Rules, be or be deemed to be a waiver of that (or any other) provision.

1.3.3 For the avoidance of doubt, any determination that an applicant to the Register is to be refused registration or to be made subject to a conditional registration order on the ground that they are unfit to teach or that their fitness to teach is impaired, will be made in accordance with the Fitness to Teach Rules.

2 Applying for Registration

2.1 General Requirements

2.1.1 An application for registration must be made in the form and manner prescribed by GTC Scotland. Application forms are available on GTC Scotland's website and in alternative formats where required on request. Applications must be accompanied by the application processing fee. Applications received without the application processing fee will not be processed.

2.2.2 As part of an application for registration, the applicant must provide to GTC Scotland, and to the satisfaction of GTC Scotland in such form as it may specify, any documents, information or evidence as GTC Scotland may reasonably require for the purposes of determining the application.

2.2.3 This includes but is not limited to:

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- (a) details of any criminal conviction (whether in the United Kingdom or elsewhere) which is not a protected conviction under any applicable disclosure or vetting scheme legislation and details of any pending investigation or investigations that may lead to such a conviction;
 - (b) details of any disciplinary or fitness to practise action taken (or pending) against the applicant by any employer or any other professional regulatory body and/or any reports that may have been made by such bodies (or any others) as part of any applicable disclosure or vetting scheme;
 - (c) any other documents, information or evidence from any person or source as GTC Scotland may reasonably require for the purposes of determining the application, including:
 - (i) references related to fitness to teach and suitability for registration;
 - (ii) references, reports or portfolios related to teaching service or employment as a teacher or lecturer; and
 - (iii) certificates or other documents related to qualifications.

2.2 Registration Categories

- 2.2.1 The Register is divided into primary education, secondary subject education and further education categories.
- 2.2.2 Registration will be granted only in the category of registration to which the applicant's qualifications and teaching service relate in accordance with the registration criteria set out in these Rules.

2.3 Registration Status

- 2.3.1 A status is recorded in the Register in respect of each category of registration held by a Registrant. A Registrant's registration status is assigned to reflect the form of registration held with reference to the registration criteria set out in rule 3.
- 2.3.2 The registration status that may be assigned and recorded for primary education and secondary subject education registration categories are:
 - ❖ Provisional Registration
 - ❖ Full Registration
- 2.3.3 The registration status that may be assigned and recorded for the further education registration category are:
 - ❖ Interim Registration
 - ❖ Full Registration

2.4 Subsequent Registration Applications

- 2.4.1 Any subsequent registration application, or any application made by a person who has been removed from the Register at any time in the circumstances described in rule 14.4.3(c) or (d), will be considered and determined in accordance with the subsequent registration application provisions set out in the Fitness to Teach Rules.

3 Registration Criteria

- 3.1 Subject to rule 2.4 (Subsequent Registration Applications), for an application for registration to be granted and an applicant to be included on the Register of Teachers GTC Scotland must be satisfied:

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- a) as to the applicant's fitness to teach with reference to the information made available to GTC Scotland at that time;
 - b) that the applicant is a member of the Protection of Vulnerable Groups Scheme and is not barred from regulated work with children;
 - c) that the applicant either:
 - ❖ has a recognised teaching qualification; or
 - ❖ qualified as a teacher in a different way and meets the criteria set out in Schedule 2; or
 - ❖ falls into transitional arrangements as a lecturer employed in a Scottish College before 1 April 2019 and subject to NJNC agreements 3/18 and 3/19 as part of the agreed national employment terms and conditions for lecturers in Scotland's Colleges.
 - d) that it has received payment of the registration fee set by GTC Scotland.

3.2 For the primary education or secondary subject education registration categories, an applicant may only be awarded provisional registration or full registration. Full registration will be awarded if GTC Scotland is satisfied that the applicant has demonstrated that the Standard for Full Registration has been met in line with the requirements set out in rule 4. Provisional registration will be awarded in all other cases and the terms of rule 4 will apply.

3.3 For the further education registration category, an applicant may only be awarded interim registration or full registration. Full registration will be awarded if GTC Scotland is satisfied that the applicant holds a recognised teaching qualification; or qualified in a different way and meets the criteria set out in Schedule 2. Where the transitional arrangements made as part of the introduction of mandatory GTC Scotland registration for college lecturers in Scotland apply to the applicant, interim registration will be awarded.

4 Provisional Registration and Teaching Service

4.1 Where a Registrant is awarded provisional registration in the primary education or secondary subject education registration categories, the Registrant will remain provisionally registered until either: (i) they demonstrate to GTC Scotland's satisfaction that they have met the Standard for Full Registration by completing successfully a period of probationary teaching service (or the equivalent for those individuals who have qualified and/or practiced as teachers outside Scotland) in accordance with GTC Scotland's Provisional Registration and Teaching Service Policy; or (ii) they are removed from the Register in terms of rule 14.4.

4.2 The period of teaching service that must be completed will be determined in accordance with GTC Scotland's Provisional Registration and Teaching Service Policy and may subsequently be extended by GTC Scotland for a further period determined in accordance with that same policy and as may be required under the Fitness to Teach Rules.

5 Interim Registration

5.1 Where a Registrant is awarded interim registration in the Further Education category of registration in accordance with the transitional arrangements set out in Rule 3, the Registrant will remain interim registered until either: (i) they satisfy GTC Scotland that they meet the criteria for full registration set out in Rule 3; or (ii) they are removed from the Register in terms of rule 14.4.

5.2 A Registrant awarded interim registration must meet the criteria for full registration within any time period prescribed in GTC Scotland's Interim Registration Policy.

6 Additional Registration

- 6.1 Once a Registrant has been included on the Register of Teachers for a first (initial) registration category as they meet the registration criteria set out in rule 3, further categories of registration may be added in accordance with GTC Scotland's Framework for Additional Registration.
- 6.2 GTC Scotland will grant additional registration provided that:
- (a) the applicant currently holds full registration;
 - (b) the applicant meets the requirements set out in GTC Scotland's Framework for Additional Registration;
 - (c) to date the applicant has maintained their registration in accordance with Rule 7; and
 - (d) the applicant is not subject to an order of a Fitness to Teach Panel and there are no unresolved (or pending) matters relating to the applicant that are (or will likely be) subject to GTC Scotland's fitness to teach procedures.

7 Maintaining Registration

- 7.1 A Registrant must meet the requirements set out below to maintain registration.
- 7.2 Should a Registrant fail to maintain their registration as required by these Rules, they may be removed from the register under rule 14.
- 7.3 In order to maintain registration, a registrant must:
- a) participate in ongoing professional learning and professional review and development in accordance with the terms of GTC Scotland's Policy Statement: Professional Update;
 - b) be and remain a PVG Scheme member;
 - c) notify GTC Scotland, without delay, that they have been charged with or found guilty of a criminal offence;
 - d) notify GTC Scotland, without delay, that another professional and/or regulatory body has made a finding in respect of their registration as a result of fitness to practice procedures (or an equivalent);
 - e) notify GTC Scotland immediately of a change of employer;
 - f) notify GTC Scotland of any change in name or contact address as soon as possible and at least within 3 months of that change; and
 - g) notify GTC Scotland as soon as reasonably possible on identifying any other changes to, or errors in, the registration information set out in Schedule 1 that is held in the Register in relation to them.

8 Requirement to Provide Updated PVG Scheme Record

- 8.1 At any time, and with reference to rule 7 above, GTC Scotland may require a Registrant to provide an updated PVG scheme record or a short scheme record within the meaning of the Protection of Vulnerable Groups (Scotland) Act 2007.

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- 8.2 On request by GTC Scotland under this rule, a Registrant must submit an application form, countersigned by GTC Scotland, to Disclosure Scotland seeking a short scheme record within the meaning of the Protection of Vulnerable Groups (Scotland) Act 2007.

9 Enhancing Registration

9.1 Accredited Specialism

- 9.1.1 An application for Accredited Specialism must be made in the form and manner prescribed by GTC Scotland. Application forms are available on GTC Scotland's website and in alternative formats where required on request.
- 9.1.2 As part of such an application, and where GTC Scotland so requires, the applicant must provide, to GTC Scotland's satisfaction any documents, information or evidence as GTC Scotland may reasonably require for the purposes of determining the application.
- 9.1.3 GTC Scotland will award Accredited Specialism provided that:
- (a) the applicant holds full registration;
 - (b) the applicant has demonstrated a depth of professional knowledge, understanding, skill and ability through achievement of the qualification(s) prescribed in the Accredited Specialism Framework;
 - (c) it has received payment of any fee prescribed under the Fee Policy; and
 - (d) the applicant is not subject to an order of a Fitness to Teach Panel and there are no unresolved (or pending) matters relating to the applicant that are (or will likely be) subject to GTC Scotland's fitness to teach procedures.

9.2 Professional Standard for Headship

- 9.2.1 An application for the award of the Professional Standard for Headship must be made in the form and manner prescribed by GTC Scotland. Application forms are available on GTC Scotland's website and in alternative formats where required on request.
- 9.2.1 As part of such an application, and where GTC Scotland so requires, the applicant must provide, to GTC Scotland's satisfaction:
- (a) a certificate of award (or similar) to evidence achievement of a headship qualification; and
 - (b) any other documents, information or evidence as GTC Scotland may reasonably require for the purposes of determining the application.
- 9.2.2 GTC Scotland will grant the professional award of the Standard for Headship provided that:
- a) the applicant holds full registration;
 - b) it is satisfied that either the applicant:
 - ❖ has a recognised headship qualification; or
 - ❖ qualified as a headteacher outside Scotland and meets the equivalency criteria set out in Schedule 3 (Headteachers Qualified Outside Scotland - Equivalency Criteria); or

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- ❖ was employed permanently as a headteacher in a school in Scotland on 1 August 2020 and falls into transitional arrangements made by GTC Scotland with reference to The Head Teachers Education and Training Standards (Scotland) Regulations 2019.
 - c) it has received payment of any fee prescribed under the Fee Policy; and
 - d) the applicant is not subject to an order of a Fitness to Teach Panel and there are no unresolved (or pending) matters relating to the applicant that are (or will likely be) subject to GTC Scotland's fitness to teach procedures.

9.3 Professional Recognition

- 9.3.1 An application for professional recognition must be made in the form and manner prescribed by GTC Scotland. Application forms are available on GTC Scotland's website or otherwise on request.
- 9.3.2 As part of such an application, the applicant must provide, to GTC Scotland's satisfaction, any documents, information or evidence as GTC Scotland may reasonably require for the purposes of determining the application.
- 9.3.4 GTC Scotland will grant a professional recognition award provided that:
 - a) the applicant currently holds full registration;
 - b) it is satisfied that the applicant has demonstrated enhanced, significant, sustained and reflective enquiry that has developed their professional learning in accordance with GTC Scotland's Framework for Professional Recognition;
 - c) it has received payment of any fee prescribed under the Fee Policy; and
 - d) the applicant is not subject to an order of a Fitness to Teach Panel and there are no unresolved (or pending) matters relating to the applicant that are (or will likely be) subject to GTC Scotland's fitness to teach procedures;

10 Notice of Decisions

- 10.1 Decisions made under these Rules will be provided in writing.
- 10.2 Where the decision is to refuse the registration sought (whether in whole or in part) or to refuse any other application made under these Rules, the written decision notice will set out reasons for the refusal decision and will also advise the applicant or Registrant as to any right of review or appeal.

11 Right of Review

- 11.1 Where GTC Scotland has:
 - (a) removed an individual from the Register in terms of rule 14.4.3 ;
 - (b) granted an application for registration but not to the extent wished;
 - (c) refused to make an award of Professional Recognition;
 - (d) refused to award the Professional Standard for Headship; or

(e) refused to make an award of Accredited Specialism.

the applicant or Registrant may, within 28 days from the date of service of any such decision, send to GTC Scotland a written request (in such form as GTC Scotland may reasonably prescribe) for that decision to be reviewed internally by GTC Scotland. The applicant or Registrant must set out in that written request why a review is being sought and provide such information or evidence that the applicant or Registrant wishes to be considered.

11.2 Any request for review may only be made, and will only be considered, where there are grounds for the decision to be reviewed (which are properly specified in the request) in terms of GTC Scotland having either:

(a) failed to act in accordance with these Rules; or

(b) made an error,

that has had a significant impact on the decision made.

If no such request is made, the decision will stand and be considered final.

11.3 A request for review will be determined by a GTC Scotland officer who has not been involved in the original decision-making process. In order to determine the review properly and fairly, the reviewing officer may consider and seek such information in writing as they see fit.

11.4 The officer may determine that the review request is refused in which case the original decision will stand and be considered final. In the alternative, the officer may determine that the review request is accepted in which case the original decision will be revoked and the officer will issue a new decision. That decision will be final.

12 Right of Appeal

12.1 In accordance with Article 24 of the Order, a Respondent has the right to appeal to the Court of Session where a decision has been made to refuse an application for registration and not enter their name on the Register. Any such appeal must be made within 28 days of the date of service of the notice of the decision.

13 Certificates

13.1 GTC Scotland may issue, in a form and manner determined by it, certificate(s) reflecting any registration award made under these Rules. Upon request, duplicates of such certificate(s) may also be issued to a Registrant. GTC Scotland will prescribe in the Fee Policy any fee that must be paid in connection with issuing any such certificate or duplicate.

14 The Register

14.1 Form of the Register

14.1.1 The Register will contain the information set out in Schedule 1 in respect of each Registrant and any other information which GTC Scotland considers material to a Registrant's registration.

14.1.3 The Register is organised into categories as described in Rule 2.2 and a status is attached to registration as described in Rule 2.3. A Registrant will be entered on the Register in order to reflect the category and status of registration held.

14.2 Access to the Register

- 14.2.1 The information contained in the Register that is set out in Part A of Schedule 1 will be published on GTC Scotland's website so that it is available to the public.
- 14.2.2 Access to the information contained in the Register that is set out in Part B of Schedule 1 will be restricted and access will only be provided to it in accordance with the requirements of the Data Protection Act 2018 and UK GDPR.

14.3 Security and Integrity of the Register

- 14.3.1 The Register will be kept securely in accordance with the requirements of the Data Protection Act 2018 and UK GDPR.
- 14.3.3 The Register will be amended as required in order to maintain its accuracy and integrity. This will include:
- (a) updating the contact details or other Schedule 1 registration information held in respect of a Registrant;
 - (b) giving effect to any order made by a Fitness to Teach Panel;
 - (c) removing or correcting registration where GTC Scotland becomes aware that a Registrant has been Registered incorrectly whether as a result of an accidental clerical mistake or the provision of false or misleading information;
 - (d) where GTC Scotland amends its registration categories and a Registrant's registration requires to be amended to ensure their registration best reflects their qualifications and teaching service; or
 - (e) reflecting any other information which comes to the attention of GTC Scotland and which GTC Scotland considers requires an amendment to be made to the Register in order to maintain its accuracy and integrity.
- 14.3.4 GTC Scotland will amend the Register as soon as reasonably practicable. GTC Scotland may provide a Registrant with prior notice of the amendment to the Register and the reasons for it, though is not obliged to do so.
- 14.3.5 Before making any amendment under this rule, GTC Scotland may make such further enquiries or require such further evidence from the Registrant concerned as appears to GTC Scotland to be appropriate.

14.4 Removal from the Register

- 14.4.1 A Registrant will remain on the Register unless and until GTC Scotland either receives notice of their death or they are removed in terms of rules 14.4.2, 14.4.3, 14.4.4 or 14.4.5 below.
- 14.4.2 Provided that GTC Scotland is satisfied that there are no unresolved (or pending) matters relating to the Registrant that are (or will likely be) subject to its fitness to teach procedures, where a Registrant has requested in writing that they be removed from the Register in such form as GTC Scotland may specify, GTC Scotland will so remove them as soon as reasonably practicable.

Where there is an unresolved (or pending) matter relating to the Registrant that is (or will likely be) subject to GTC Scotland's fitness to teach procedures, the Registrant may be retained on the Register to the extent required for that process to be concluded.

- 14.4.3 Provided that GTC Scotland is satisfied that there are no unresolved (or pending) matters relating to the Registrant that are (or will likely be) subject to its fitness to teach procedures, a Registrant's name may be removed from the Register by GTC Scotland at such time as it sees fit where a Registrant:

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- (a) has failed to pay any registration fee due to GTC Scotland;
 - (b) has failed to notify GTC Scotland within 3 months of any change in their name or contact address without just cause;
 - (c) fails, when requested by GTC Scotland so to do, to evidence to GTC Scotland's satisfaction that they are (as required by rule 7) participating in a system of ongoing professional learning and professional review and development in accordance with the terms of GTC Scotland's Guidance on Professional Update;
 - (d) holds interim, provisional or, more historically, provisional (conditional) registration and has not gained full registration and/or met the condition(s) specified on or before expiry of the time limit prescribed by GTC Scotland for doing so;
 - (e) asks to be removed, unless GTC Scotland is aware of any reason why the Registrant should not be so removed in the public interest;
 - (f) in any circumstances not specifically provided for in these Rules, if GTC Scotland reasonably considers removal to be appropriate.

Where there is an unresolved (or pending) matter relating to the Registrant that is (or will likely be) subject to GTC Scotland's fitness to teach procedures, the Registrant may be retained on the Register to the extent required for that process to be concluded.

- 14.4.4 In accordance with Article 19 of the Order, a Registrant's name will immediately be removed from the Register on GTC Scotland receiving notice that the Registrant is barred from regulated work with children in terms of the Protection of Vulnerable Groups (Scotland) Act 2007 (and any related legislation).
- 14.4.5 A Registrant's name may be removed from the Register by order of a Fitness to Teach Panel in accordance with the Fitness to Teach Rules.
- 14.4.6 Where a Registrant is removed from the Register and is known by GTC Scotland to be employed in an educational establishment, GTC Scotland will notify the relevant employer of the removal.

14.5 Reinstatement to the Register

- 14.5.1 Where a referral that relates to a former Registrant's activities while they were included on the Register enters GTC Scotland's fitness to teach process within 2 years of their removal from the Register in terms of rule 14.4, GTC Scotland may reinstate that former Registrant to the Register in order (and to the extent) that the referral may be duly processed in accordance with the Fitness to Teach Rules in the public interest.

15 Fees

15.1 Application Processing Fee

- 15.1.1 The application processing fee will be prescribed and published in the Fee Policy. This fee is non-refundable, even where the application is ultimately refused.

15.2 Registration Fee

- 15.2.1 The registration fee to be paid by an applicant for entry on the Register and then annually thereafter in order to remain on the Register, will be prescribed and published in the Fee Policy.

15.2.2 The annual registration fee payment date will be prescribed and published in the Fee Policy. Once paid, the registration fee is non-refundable in whole or in part.

15.2.3 The Fee Policy prescribes when, and in what circumstances, employers must deduct amounts in respect of registration fees from a Registrant's salary payment and remit those amounts to GTC Scotland.

15.3 Other Fees

15.3.1 GTC Scotland may charge other fees in connection with the issue or award of professional standards, professional recognition, accredited specialism, additional registration, certificates or other matters as it reasonably sees fit. Any such fees will be prescribed and published in the Fee Policy.

15.4 Waiver of Fees

15.4.1 GTC Scotland may choose to waive any fees to be charged to a Registrant where that Registrant has been prevented from having their name removed from the Register (or has been reinstated to the Register) because they are subject to proceedings under the Fitness to Teach Rules.

**The Register - Registration Information**

Information is only held where it is relevant and applicable to the Registrant

PART A

1	Full name (Title, Forename(s), Surname) and any former/other name(s) known by
2	If employed as a teacher, current employment details
3	Registration category (or categories where applicable)
4	Registration status (or status' where applicable)
5	Details of any order/measure imposed by a Fitness to Teach Panel
6	Details in relation to the achievement of any awards or enhancement of registration (including Accredited Specialism, Professional Recognition and Professional Standard for Headship)

PART B

	Registration number
	Contact details: postal address, electronic mail address and telephone number(s) and any former contact details provided
	Date of birth
	Sex
	Date(s) of registration and any removal/lapsing history
	Qualification(s) which have led to registration
	Registration fee payment status
	If employed as a teacher, full employment details and any former employer details
	Details of progress and outcomes in relation to any period of probationary service and any related time limits
	Details of participation in a system of ongoing professional learning, review and development (Professional Update)
	In relation to provisional (conditional) registration which was a form of registration previously available, the conditions applying and any time limits
	Fitness to teach/conviction information (or similar) and any disclosure/vetting information obtained in addition to that set out in Part A above.
	GTC Scotland Council election category
	Bank and payment details if fee paid by Direct Debit

Other Registration Criteria

The criteria set out in this Schedule are prescribed with reference to Article 17(b) of the Order. These criteria apply to those applicants who have qualified as a teacher in a different way and do not hold a recognised teaching qualification. These criteria will apply principally to applicants who have qualified as teachers outside Scotland and further education teachers who have qualified inside Scotland through alternative routes.

In this Schedule 2, for the avoidance of doubt, the teaching qualification requirements may be met cumulatively through more than one programme of teacher education or top-up provision.

1 Primary Education

1.1 Teaching Qualification Requirements

For registration in the primary education category, an applicant must have obtained a teaching qualification following completion of a programme of teacher education that is either:

- ❖ equivalent to one academic year of full-time study (with any part-time study normally being extended over a period of not more than three years); or
- ❖ if academic and teacher education have been undertaken concurrently (for example, a Bachelor of Education), no fewer than three years in duration (with any part-time study normally being extended over a period of not more than seven years).

The teacher education must have been undertaken at an institution that is recognised by UK ENIC and must have borne the equivalent of a minimum of 120 SCQF credit points at SCQF level 9 (or above).

The organisation and content of the teacher education undertaken must be comparable to recognised programmes of initial teacher education in Scotland in primary education. This will be evaluated with reference to the Guidelines for Accreditation of Initial Teacher Education Programmes in Scotland. This means that the teacher education must as a minimum include:

- ❖ subject studies that reflect the broad and general primary education curriculum in Scotland;
- ❖ pedagogic and child development studies;
- ❖ professional studies; and
- ❖ school-based teaching experience observed and assessed by the awarding institution.

1.2 Academic Qualification Requirements

There is also an academic qualification requirement for registration in the primary education category of registration where an applicant has **not** undertaken a combined academic and teacher education programme in accordance with paragraph 1.1 above. Where such a combined academic and teacher education programme has **not** been undertaken, the academic qualification requirement is as set out below.

An applicant must hold a United Kingdom undergraduate degree or an academic qualification which is equivalent to a United Kingdom undergraduate degree. An academic qualification will be regarded as equivalent to a United Kingdom undergraduate degree if it has been undertaken at an institution that is recognised by UK ENIC and it either:

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- (i) is recognised as equivalent to a United Kingdom undergraduate degree by UK ENIC; or
 - (ii) has borne the equivalent of a minimum of 360 credit points with 120 credit points at SCQF level 7 (or above), 120 credit points at SCQF level 8 (or above) and 120 credit points at SCQF level 9 (or above) and evidence is produced by the applicant to satisfy GTC Scotland as such.

2 Secondary Subject Education

2.1 Teaching Qualification Requirements

For registration in the secondary subject education category, an applicant must have obtained a teaching qualification following completion of a programme of teacher education that is either:

- ❖ equivalent to one academic year of full-time study (with any part-time study normally being extended over a period of not more than three years); or
- ❖ if academic and teacher education have been undertaken concurrently (for example, a Bachelor of Education), no fewer than three years in duration (with any part-time study normally being extended over a period of not more than seven years).

The teacher education must have been undertaken at an institution that is recognised by UK ENIC and must have borne the equivalent of a minimum of 120 SCQF credit points at SCQF level 9 (or above).

The teacher education completed must be subject specific and correlate to the subject (or subjects) in which academic education has been completed in terms of paragraph 2.2 below.

The organisation and content of the teacher education undertaken must be comparable to programmes of initial teacher education in Scotland in secondary subject education. This will be evaluated with reference to the Guidelines for Initial Teacher Education Programmes in Scotland. This means that the teacher education must as a minimum include:

- ❖ studies that reflect the subject based secondary education curriculum in Scotland;
- ❖ pedagogic and child development studies;
- ❖ professional studies;
- ❖ subject studies relating to the learning and teaching of one or more specialist subject areas that match and are underpinned by the academic qualification(s) required in paragraph 2.2; and
- ❖ include school-based teaching experience observed and assessed by the awarding institution.

2.2 Academic Qualification Requirements

The academic qualification requirements for registration in the secondary school sector are set out below.

- a) An applicant must hold a United Kingdom undergraduate degree or an academic qualification which is equivalent to a United Kingdom undergraduate degree. An academic qualification will be regarded as equivalent to a United Kingdom undergraduate degree if it has been undertaken at an institution that is recognised by UK ENIC and either:
 - (i) is recognised as an undergraduate degree by UK ENIC; or
 - (ii) has borne the equivalent of a minimum of 360 SCQF credit points with 120 credit points at SCQF level 7 (or above), 120 credit points at SCQF level 8 (or above) and 120 credit points at SCQF level 9 (or above) and if evidence is produced by the applicant to satisfy GTC Scotland as such.

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- b) An applicant must have a minimum of the equivalent of 80 SCQF credit points at SCQF level 7 (or above) relative to the subject for which the applicant's teaching qualification is held, the equivalent of 40 of which must be at SCQF level 8 (or above).
 - c) Credit from a masters level degree may be considered in terms of the above provided that evidence is produced to GTC Scotland by the applicant to satisfy it that it relates specifically and sufficiently to the subject for which the applicant's teaching qualification is held.
 - d) An applicant must also meet any secondary education subject specific requirements published in the Memorandum on Entry Requirements for Programmes of Initial Teacher Education in Scotland relative to the subject for which the applicant's teaching qualification is held.

3 Further Education

3.1 Teaching Qualification Requirements

For registration in the further education registration, an applicant must have obtained a teaching qualification following completion of a programme of teacher education at an institution that is recognised by UK ENIC. The programme must have borne the equivalent of a minimum of 60 SCQF credit points at SCQF level 9 (or above).

The organisation and content of the teacher education undertaken must be comparable to programmes of initial teacher education in Scotland in further education. This will be evaluated with reference to any guidance issued by the Scottish Government on programmes in Scotland that lead to a teaching qualification in the further education sector (and any other relevant or related guidance made with reference to Article 30 of the Order). The teacher education must as a minimum:

- ❖ relate to the teaching of adult learners;
- ❖ include pedagogic/andragogic studies;
- ❖ include professional studies; and
- ❖ include college-based teaching experience observed and assessed by the awarding institution.

3.2 Academic or Vocational Qualification Requirements

The academic or vocational qualification requirements for registration in the further education sector relate to the area of subject specialism to be taught. An applicant must hold the highest level of qualification available in the United Kingdom for their particular subject specialism taken from the following:

- a) A relevant United Kingdom undergraduate degree or an academic qualification which is equivalent to a United Kingdom undergraduate degree. An academic qualification will be regarded as equivalent to a United Kingdom undergraduate degree if it has been undertaken at an institution that is recognised by UK ENIC and either:
 - (i) is recognised as an undergraduate degree by UK ENIC; or
 - (ii) has borne the equivalent of a minimum of 360 SCQF credit points with 120 credit points at SCQF level 7 (or above), 120 credit points at SCQF level 8 (or above) and 120 credit points at SCQF level 9 (or above) and if evidence is produced by the applicant to satisfy GTC Scotland as such.
- b) A relevant associateship or diploma from a United Kingdom higher education institution, or an equivalent associateship or diploma from an institution recognised by UK ENIC;

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- c) A relevant Higher National Diploma (HND) or Diploma of Higher Education which has borne the equivalent of a minimum of 240 SCQF points with 120 credit points at SCQF level 7 (or above) and 120 credit points at SCQF level 8 (or above), or the equivalent;
 - d) A relevant Higher National Certificate (HNC) or certificate of higher education which has borne a minimum of 96 SCQF points at SCQF level 7 (or above) or the equivalent; or
 - e) A part III, full technological certificate, licentiateship or other Senior Award from the City and Guilds of London Institute or the equivalent.

DRAFT UNDER REVIEW

Headteachers Qualified Outside Scotland – Equivalency Criteria

For a headship qualification obtained outside Scotland to be considered equivalent to a recognised headship qualification, the programme awarding the qualification must:

- ❖ have been undertaken at an institution recognised by UK ENIC;
- ❖ have been accredited by a national education body in relation to the post and specificity of the role of headteacher/principal;
- ❖ have borne the equivalent of 60 SCQF credit points at SCQF level 11 (or above); and
- ❖ include learning at SCQF Level 11 with a focus on developing as a strategic educational leader and leading strategic educational change.

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Comhairle Choitcheann Teagaisg na h-Alba

The General Teaching Council for Scotland is the independent professional body which maintains and enhances teaching standards and promotes and regulates the teaching profession in Scotland. We strive to be a world leader in professional education issues.

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